



<b>Student Name:</b> <div style="float: right;"> <input type="checkbox"/> New to Program         <input type="checkbox"/> Returning       </div>	
<b>Student ID:</b>	
<b>Semester &amp; Year:</b>	
<b>Address:</b>	
<b>City/State/Zip:</b>	
<b>Email:</b>	<b>Phone:</b>
<b>MassBay Enrollment:</b> <div style="float: right;"> <input type="checkbox"/> Full-Time (12 credits or more)           <input type="checkbox"/> Part-Time (6-11 credits)       </div>	
<small>* Students enrolled in less than 6 credits are not eligible for the program</small>	
<small>* Class schedule must be attached</small>	
<b>Dependents requiring childcare:</b>	
<u><b>NAME OF CHILD</b></u>	<u><b>DATE OF BIRTH</b></u>
<u><b>AGE</b></u>	
<b>Do you receive SNAP benefits?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Are you currently experiencing homelessness?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Childcare Provider:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>You must have an Expected Family Contribution (EFC) within the Pell Grant range (EFC between 0 and \$5,486) to qualify. Please have a Financial Aid staff member sign below which will confirm that you meet these criteria (Office 111).</b>	
<b>EFC within Pell Grant range</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
Financial Aid Staff Member Name: N/A	
Financial Aid Staff Member Signature: N/A	
Date:	

**Policies:**

*Please see and read the attached eligibility sheet as well*

- *MassBay Community College accepts no liability regarding the placement of a child. Childcare placement responsibility rests entirely with the parent(s);*
- *The Childcare Assistance Program is only available for Fall & Spring semesters;*
- *The College reserves the right to discontinue this program at the end of any given semester;*
- *Failure to submit consecutive receipts may result in removal from the program;*
- *A student must be enrolled in courses at the time of submitting the application;*
- *An Application will not be considered unless it is complete. A complete application includes:*
  1. *Complete, signed and dated application form;*
  2. *Class schedule printed and attached;*
  3. *Copy of childcare provider's license from the Department of Early Education;*
  4. *Proof of enrollment (verification letter, billing statement, invoice, etc.);*
- *Childcare is reimbursed on a monthly basis;*
- ***Childcare receipts must be submitted to Student Development by the childcare provider each month as the schedule indicates. They can be faxed or emailed to Student Development:***

***Fax:*** 781-239-2669 (Attn: Richie Haskell)

***Email:*** rhaskell1@massbay.edu

**I have read and understand all eligibility requirements & policies regarding the MassBay Childcare Assistance Program.**

Student Signature:

Date:

**OFFICE USE ONLY:**☐**Approved**☐**Denied**

Staff Initials:

Date: