

PRIORITY ACADEMIC ACCESS REQUEST

Use this form to describe and justify critical academic tasks that cannot be completed remotely.
This form should be submitted to your Dean.

Requester

Phone Number

Division

Wellesley

Framingham

Ashland

Essential
Function

Impact if not
completed

Priority

High

Medium

Low

Timing

Hours on campus

Requested Date

Office/Area to Access

By requesting access to campus you agree to comply with the following requirements and agree to follow on campus protocols.

You must be free of the following symptoms related to COVID-19 for the previous 24 hours:

- Cough
- Shortness of breath or difficulty breathing
- Fever of 100 degrees or more
- Chills
- Congestion or runny nose
- Muscle pain
- Headache
- Sore throat
- Fatigue
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

You may not come to campus if any of the following scenarios apply:

- Contact with an individual who has tested positive or is under investigation for COVID-19, excluding medical professionals who were wearing appropriate PPE
- Living with or caring for someone that is quarantined or furloughed related to COVID-19