

MassBay PACES

Phased Access to Campus Education and Services

Implemented: July 14, 2020

Revised: January 27, 2021

The purpose of this document, and accompanying campus and program specific plans, is to present a safe, measured roadmap that MassBay Community College will follow in pursuit of our educational mission while prioritizing the safety of our students, faculty, and staff. No part of this document is designed to supersede the authority of any administrators nor the use of common sense. This document is the property of the Emergency Response Team (ERT), who is solely responsible for its content.

This is a living document and will be in draft form for the foreseeable future, updated or amended as is thought judicial by the ERT. As the nature of the pandemic has evolved, the response and guidelines from federal, state, and local government has as well. MassBay Community College will look first to the guidance of the U.S. Centers for Disease Control & Prevention (CDC) and the Massachusetts Department of Public Health (DPH) for its response to COVID-19 matters.

It is important to recognize that everyone plays a role in creating and maintaining a safe and healthy environment at MassBay. This document is meant for MassBay's campuses, staff, employees, and students only. Please do not attempt to enforce this policy with other persons or organizations.

If an individual observes a violation of the College's COVID-19 policies, or has concerns about the content of PACES or MassBay's on-campus safety measures, please provide your confidential feedback via email at covidcompliance@massbay.edu.



REPORTING COVID-19 SYMPTOMS/DIAGNOSIS & PRIVACY.....	3
What should I do if I become symptomatic?.....	3
Students Diagnosed with COVID-19.....	3
Employees Diagnosed with COVID-19	3
TESTING	5
COVID-19 BEST PRACTICES AND SELF CARE	5
Accommodations	5
Symptom Monitoring.....	5
Personal Safety Practices	6
PHASED APPROACH	7
PACES Back / Prohibiting Access.....	8
RETURNING TO CAMPUS: EXPECTATIONS & GUIDELINES	8
Authorized Access.....	8
Signing-In and Attendance	9
Cleaning and Disinfecting	9
Training and Signage	10
Out-of-State/International Travel	10
Parking and Transportation.....	11
Meetings and Gatherings	11
Office Spaces.....	11
Restrooms.....	11
Elevators and Stairways	11
Cafeteria and Vending.....	12
MENTAL HEALTH.....	12
EXPECTATIONS.....	12
Social Cooperation and Civility	12
Student Code of Conduct	12
Employee Conduct	12
HISTORY OF COVID-19 AND MASSBAY'S RESPONSE.....	12
Acknowledgements.....	15

REPORTING COVID-19 SYMPTOMS/DIAGNOSIS & PRIVACY

Regardless if you are regularly on campus or are fully remote, if you become symptomatic or are diagnosed COVID-19 positive, you **MUST** call Campus Police at 781.239.2222 and you **MAY NOT COME TO CAMPUS** for any reason. Any faculty, student, or staff who becomes aware of a member of the MassBay community receiving a positive test should direct the individual to call Campus Police at 781.239.2222.

What should I do if I become symptomatic?

DO NOT come to campus, contact your medical provider.

In the event that an area, building, or campus is closed as a result of exposure, it will remain completely unoccupied for 24 hours. The affected space will then be thoroughly cleaned and disinfected following U.S. Centers for Disease Control & Prevention (CDC) and Massachusetts Environmental Protection Agency protocols. The MassBay Emergency Response Team (ERT) will determine when on-campus operations may resume, and affected individuals will be notified when it will be ready to be reoccupied.

Students Diagnosed with COVID-19

Students who have tested positive for COVID-19 must contact MassBay by immediately calling 781-239-2222, and must follow [CDC](#) and [DPH](#) guidelines regarding isolating. When the College learns of a student who has tested positive for COVID-19, in consultation with his/her faculty and dean, steps will be taken to prevent the spread of the virus on campus. These steps will be in compliance with CDC and Massachusetts Department of Public Health (DPH) guidelines at the time, and may include restricting access to campus, the cancellation of class (or moving to a remote format), and the closure of a MassBay facility. Students testing positive will receive instructions from the College in an expeditious manner via their MassBay email and/or voicemail and text message.

Student Reentry Process

Before returning to campus, a student who tested positive for COVID-19 will need documentation from a healthcare provider or the state or local DPH indicating that they are cleared to return to face-to-face classes and activities. Appropriate paperwork should be emailed to either Dean of Students, Elizabeth Blumberg (ebblumberg@massbay.edu), or Associate Dean of Students, Josh Cheney (jcheney@massbay.edu). Once the paperwork has been reviewed and approved, Student Development staff will notify the student, faculty, and campus police that the student is cleared to participate in face-to-face classes and activities.

Employees Diagnosed with COVID-19

Employees who have tested positive for COVID-19 must contact MassBay by immediately calling 781-239-2222, and must follow [CDC](#) and [DPH](#) guidelines regarding isolating. When the College learns of a faculty or staff member diagnosed with COVID-19, steps will be taken to prevent the spread of the virus on campus in compliance with CDC and state DPH guidelines at the time. Steps will be determined by Human Resources and Public Safety and may include restricting access to campus, the cancellation of class (or moving to a remote format), and the closure of a MassBay facility. Subsequently, the diagnosed employee's supervisor or dean will be notified of absences, temporary transfer of responsibilities, and the expected timeframe of the employee's return to work.

Employee Reentry Process

Please note: this reentry process requirement also extends to MassBay employees who are working remotely.

An employee who tests positive for COVID-19 may not return to campus until he/she has completed the reentry process. Subject to applicable collective bargaining agreements, the employee must provide documentation from a healthcare provider or the MA Department of Public Health/local DPH indicating that they are cleared to physically return to campus. Appropriate documentation should be sent to either Executive Director of Human Resources, Samaria Stallings (ssallings@massbay.edu) or Associate Director of Human Resources, Dan Pace (dp Pace@massbay.edu). Once the documentation has been reviewed and approved, Human Resources will notify the employee, the supervisor, and campus police that they are cleared to return to campus.

Becoming Symptomatic/Receiving Positive Diagnosis While on Campus

If you develop symptoms or receive a positive diagnosis while on campus, **you must leave campus immediately**. Do not assume that all illnesses are COVID-19 but take precautionary steps to ensure that any contaminants are isolated.

If you are symptomatic and you leave campus, you should:

- Notify Campus Police immediately by calling 781.239.2222 from a safe location, i.e. your car
- Follow the instructions of your medical provider

Privacy

In order to protect your privacy, identifiable information will be held in the strictest confidence by the College. In addition, no members of the College shall request information pertaining to COVID-19 from any individual (faculty, staff, student, etc.), regardless of symptoms or concern unless you are a College official responding directly to a COVID-related incident.

EXPOSURE TO SOMEONE WITH COVID-19

If you have been exposed to someone with COVID-19, please call 781-239-2222.

You may **not** come to campus if any of the following scenarios apply:

- You have been in contact with an individual who has tested positive or is under investigation for COVID-19, excluding medical professionals, first responders, and essential workers who were wearing appropriate Personal Protective Equipment (PPE) at the time of exposure
- In accordance with CDC guidelines, caregivers of someone diagnosed with COVID-19 must follow College guidelines and the employee/student reentry process
- Anyone who has been in close contact with someone who has COVID-19 must follow College guidelines and the reentry after exposure to someone with COVID-19 process detailed below

Reentry after Exposure to Someone With COVID-19

Those who have been exposed to someone with COVID-19 must comply with [state](#) and [federal](#) guidelines regarding quarantining prior to returning to campus. These guidelines may include quarantining for up to 14 days after last exposure to the person who tested positive. Individuals may return to campus with clearance from Student Development or Human Resources.

TESTING

In an effort to increase the level of protection of our community against COVID-19, MassBay has implemented a mandatory testing program for students, faculty, and staff who will regularly be on campus during the spring 2021 semester.

If you receive a positive test, you MUST call campus police immediately at 781.239.2222.

COVID-19 BEST PRACTICES AND SELF CARE

According to the CDC, people of any age with certain conditions are at higher risk for severe illness from COVID-19 infection. Those conditions¹ include:

- Cancer
- Chronic kidney disease
- Chronic Obstructive Pulmonary Disease (COPD)
- Down Syndrome
- Immunocompromised state (weakened immune system) from solid organ transplant
- Obesity (body mass index of 30 or higher)
- Serious heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
- Sickle cell disease
- Pregnancy
- Smoking
- Type 2 diabetes mellitus

Accommodations

MassBay provides equal access for each member of our community who self-discloses a disability and requests an ADA accommodation. Employees may request an ADA Accommodation by contacting Human Resources. Students may request an ADA Accommodation by contacting the [MassBay Accessibility Resources Center](#).

Symptom Monitoring

Employees and students who are sick should stay home! All individuals wishing to enter the campus must be free of the following symptoms² related to COVID-19 for the previous 24 hours:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

¹ Current Conditions as of 12.29.2020 and subject to change pursuant to CDC guidelines

² Current symptoms as established by the CDC and subject to change pursuant to CDC guidelines 12.22.2020

In addition to staying home, anyone experiencing one or more of these symptoms should consult with a health care professional. Do not assume that all illnesses are COVID-19 but take precautionary steps to ensure that any contaminants are isolated.

You may not come to campus if you have any symptoms related to COVID-19. Students, faculty, and staff regularly coming to campus will be expected to complete a weekly self-assessment. This required assessment is a checklist-style form sent via email on a weekly basis that confirms they are not symptomatic, have not tested positive for the virus, haven't been in close contact with someone who tested positive, and have not been asked to isolate or quarantine.

Personal Safety Practices

Coughing and Sneezing

Everyone should practice coughing and sneezing into their elbow to prevent the spread of respiratory illness such as COVID-19. If a tissue is used, dispose of it immediately in the trash and wash hands for at least 20 seconds, or use hand sanitizer if soap and water are not available.

Expectorate

The College's mandatory testing program is saliva-based. Do not expectorate (spit) on campus, unless you are outdoors while maintaining appropriate social distance. It is recommended if you need to expectorate to do so in your vehicle with the windows rolled up.

Face Coverings

Strict compliance with [COVID-19 Order No. 55 – Face Coverings](#) is required when on-campus and expected when off-campus, except for a person with a medical condition or disability precluding them from doing so. The most recent COVID-19 Order from Governor Baker requires all individuals to wear a face covering the entire time they are on campus, including times when they are alone.

Individuals are urged to wear their own face covering. Disposable masks are available at the entrances of our buildings if necessary. Specific campus or lab experience mask protocols must be adhered to, if applicable. Students attending clinicals or co-ops must also adhere to site specific protocols, including the wearing of proper Personal Protective Equipment (PPE).

PHASED APPROACH

With a focus on safety and caution, MassBay will follow a phased approach to resume on campus instruction and services. MassBay will take Phased Access to Campus Education and Services (PACES) at our own speed, but never faster than the [Commonwealth's phased approach to reopening](#). Federal, state, or local events may precipitate a pace back to a previous phase. As the pandemic continues to evolve, the ERT may at any time elect to implement PACES Back/Prohibiting Access protocol, which may include prohibiting access to all MassBay facilities, to protect the safety of our community.

PACES Level 1

- No face-to-face instruction
- Routine access limited to essential services that cannot be provided remotely, including:
 - Facilities and contracted cleaning services
 - Campus Police and contracted security services
 - Shipping/Receiving
- Other access requests are reviewed and approved by the ERT – only critical requests are approved
- A controlled and contactless Equipment Return Policy is in place to safely return tangible items

PACES Level 2

- Continuation of on-campus access for employees outlined in Level 1
- On-campus instruction limited to selected courses involving lab work that is required in advance of clinical and co-op hours or program completion, and approved by ERT
- Students may return to clinical and co-op sites as approved by the ERT
- Bookstore operations may resume to fill and ship orders, no face-to-face or curbside sales
- With express permission from the College, faculty and staff may occasionally come to campus for a limited period of time to retrieve personal items or to perform necessary College business. To request permission, faculty and staff must submit a [Priority Academic Access](#) or [Critical Business Function](#) form

PACES Level 2B

- Continuation of on-campus access for employees outlined in Level 2
- Outdoor athletics conditioning on campus may be allowed on a pilot basis
- Although eating and drinking remains prohibited in our buildings, vending machines will be stocked and maintained for individuals to purchase and consume outside or otherwise off-campus
- With prior approval, vendors may be allowed on campus to service equipment, replenish vending machines, perform necessary maintenance, or to provide necessary training
- ERT will review and may approve on-campus construction projects

PACES Level 3

- Continuation of on-campus access for employees and students outlined in Level 2B
- Limited on-campus placement testing may be acceptable to increase student accessibility
- Scheduled, day-long office and lab/classroom access may be considered for more departments as needed
- Limited access to computer labs and other study areas as determined by the College may be permissible for study and for completion of academic assignments for students enrolled in on-campus courses
- Students may be permitted to stay in the lab for a short period of time following the completion of class to conduct necessary lab work
- Expanding the number of on-campus, lab-based programs may be permitted with the approval of ERT

PACES Level 4

- Continuation of on-campus access for employees and students outlined in Level 3
- Communal spaces beyond computer labs and previously identified study areas may be reopened
- Outdoor space identified and approved by the ERT may be open for socially distanced activities that remain in compliance with federal and state COVID-19 restrictions
- Non-MassBay affiliated individuals approved by the College may be invited to campus to participate in a class or other College-related activity
- Food service may be resumed, with appropriate restrictions as determined by the ERT
- The MassBay Bookstore may reopen for in-person sales
- Office access may be granted with approvals from supervisors and the ERT

PACES Level 5

- On-campus activities, including instruction, may resume
- Campus transportation may resume
- “New Normal” regulations will be implemented as defined by [Commonwealth’s phased approach to reopening](#)

PACES Back / Prohibiting Access

Return to PACES Level 1: Remote Phase

MassBay will continue to make data-driven decisions to protect the safety of our community. The [Dashboard of Public Health Indicators](#) will be monitored regularly for negative trends. Local, state or federal events may precipitate a pace back to a previous phase. If federal or state authorities revert to more restrictive measures, MassBay will respond accordingly.

RETURNING TO CAMPUS: EXPECTATIONS & GUIDELINES

Compliance with the guidelines, policies, and protocols outlined in this document is required for entry to all MassBay campuses. Failure to comply may result in corrective or disciplinary action per the MassBay Personnel Policy, Non-Unit Professionals Handbook, AFSCME Collective Bargaining Agreement, MCCC Collective Bargaining Agreement, or Student Code of Conduct. This plan may be updated as our understanding of the coronavirus and its implications evolves.

On-campus operations through PACES Level 4 will be limited to specified programs approved by ERT that involve lab instruction, critical business and academic functions, and the onsite resources required to control and manage these specific functions. All other instructional and administrative functions, including lecture-based instruction, labs that can be delivered virtually, and administrative departments that can effectively work remotely, will continue to be remote. Campus access will be controlled and coordinated to mitigate risk and prioritize health and safety, while advancing the mission of MassBay.

Authorized Access

Entry to buildings on all campuses is restricted to authorized individuals only. Individuals may only enter the building from the main entrance on the Wellesley Hills campus, the Normandy Road entrance facing the accessible parking lot on the Framingham campus, and as outlined by the [Ashland Access Plan](#), or as otherwise instructed by Campus Police or other College officials. DO NOT hold or prop open exterior doors. Only authorized contractors, current, registered students, and current employees in good standing are allowed on campus in

PACES Levels 1-3. Restrictions will ease for external constituents in PACES Level 4 before reaching the “new normal” in PACES Level 5.

	Visitors	Construction	Space Rentals	Employee Access Prior Approval	Bookstore
PACES 1	NO	NO ³	NO	YES	NO
PACES 2	NO	YES	NO	YES	YES ⁴
PACES 3	NO ⁵	YES	NO	YES	YES ⁴
PACES 4	YES	YES	YES ⁶	YES	YES
PACES 5	YES	YES	YES	NO	YES

Signing-In and Attendance

To assist with contact tracing and identifying areas to clean and disinfect in case of positive diagnosis in PACES Levels 1-3, **all students, College employees (including staff and faculty), and outside vendors and contractors will be required to sign-in each time they enter the campus.** Faculty are strongly encouraged to take and maintain daily attendance records for each class session.

Cleaning and Disinfecting

The Janitorial Program includes the following enhancements to routine cleaning specifications:

- Use only of products listed on the U.S. Environmental Protection Agency’s [List N: Disinfectants for Use Against COVID-19](#)
- Frequently wipe clean with disinfectant the following high touch points:
 - Entrance doors
 - Door handles and door push bars
 - Stairway handrails
 - Light switches
 - Water fountains
 - Elevator buttons
 - Restrooms, including toilets, urinals, sinks, facets, paper, and soap dispensers

³ Ongoing and outside projects can continue.

⁴ Bookstore personnel may access the stores to fill and ship online orders only.

⁵ Admitted, but not yet enrolled, students will be permitted on campus for the purpose of placement testing.

⁶ Limited space rentals will be considered

- Tables and seats will be disinfected between uses in classrooms
- Cleaning schedules for auditoriums, conference rooms, dining areas and lounges will be developed when these spaces are opened
- Implementation of our cleaning vendor's [COVID-19 Safety Plan](#)

Out of an abundance of caution, individuals are advised to clean surfaces before contact and not assume they are clean. Disinfecting wipe dispensers have been installed in all communal areas, classrooms, and office spaces. If you notice that a dispenser is empty or in need of repair, please submit a [request ticket](#) to facilities.

Social Distancing

The CDC maintains that limiting face-to-face contact with others is the best way to reduce the spread of COVID-19. Social distancing is important even when neither party is showing symptoms as people can spread the virus before they know they are sick, and some remain asymptomatic. Follow COVID-related signage while on campus, maintain at least six feet of distance on all sides from other people, and do not gather in groups.

Handwashing and Sanitizer

Regular handwashing is the preferred method to remove germs and help prevent the spread of germs to others. Wash hands often with soap and water for at least 20 seconds – sing Happy Birthday or the ABC song twice! If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol. Avoid touching eyes, nose, and mouth, and wash hands immediately after doing so. Hand sanitizer stations are available at entrances, in common spaces, and near high touch points such as elevators and staircases.

Training and Signage

It is important to be educated on COVID-19 risk factors and preventive behaviors. Everyone plays a role in creating and maintaining a safe and healthy workplace. The following videos and information should be reviewed prior to returning to campus:

- [Public Health Guidance for Potential Exposure](#)
- [CDC Video: Hand Hygiene](#) and information on [When and How to Wash Your Hands](#)
- [Use of Cloth Face Coverings](#)
- [CDC Video: Social Distancing](#)
- [Massachusetts Department of Public Health FAQ about COVID-19](#)

To encourage these behaviors, the following signs are posted in highly visible locations throughout the campuses.

- Symptom Checklist and Reporting
- 6' Distancing Floor Decals
- Bathroom Restrictions
- Stairway Navigation
- Maintain Social Distance and Wear a Face Covering
- Mandatory Safety Standards

Out-of-State/International Travel

MassBay requires all community members and visitors to campus to abide by state and local regulations related to out-of-state and international travel. These regulations change frequently and can involve mandatory quarantining. The latest travel regulations from the Commonwealth of Massachusetts can be found [here](#).

Parking and Transportation

While the College recognizes the benefits of carpooling, for the duration of the COVID-19 pandemic carpooling to campus is discouraged. Individuals who become symptomatic while on campus, or learn of potential exposure that requires a quarantine, will not be able to carpool from campus. Please follow [state guidelines for carpooling](#) for further information.

When possible, park in every other space to follow social distancing recommendations and consider staggering entrance and egress times. Cars should be parked nose-in to keep the driver's door of each vehicle apart.

College directed and operated shuttles are not running. There are limited public transportation options available to access the Framingham and Wellesley Hills campuses, and none are available in Ashland.

Meetings and Gatherings

Meetings should be held remotely using a collaboration tool such as WebEx. Groups gathering on campus may not exceed 10 individuals pursuant to Section 3 of [Massachusetts COVID-19 Order No. 54](#) should not exceed 25 percent of a room's capacity, and individuals should still maintain six feet of separation to meet social distancing requirements.

Office Spaces

During PACES Levels 1-4, employees that can work remotely should continue to do so. Individuals may not work on campus without prior approval from the ERT. The [Safety Standards for Office Spaces](#) issued by the Commonwealth of Massachusetts on December 13, 2020 must be adhered to when on campus, including distancing requirements. Additional guidelines should be followed in open or shared spaces when possible:

- One person per room unless six feet of distancing can be consistently maintained
- Have at least one workspace separating you from another co-worker
- Spaces with multiple access points may be designated one-way to assist with distancing

Sneeze guard partitions will be installed in offices that must interact with others face-to-face, though individuals should recognize that partitions may not always be possible, and that social distancing and active handwashing are best practices. In cases where partitions are not possible, alternative accommodations will be considered.

Restrooms

Public restrooms pose a health risk and caution should be exercised. Personal responsibility is key to helping everyone in the community stay safe. Individuals are encouraged to limit the amount of time spent in restrooms. All on-campus restrooms are now single occupancy, with signs indicating this prominently displayed. In multiuse restrooms, certain stalls and urinals are blocked off to allow for greater social distancing. Only one person may be in a restroom at a time; wait outside until the restroom is unoccupied. Remember to practice good hand washing hygiene!

Elevators and Stairways

No more than one person may use an elevator at a time, unless necessary for an accommodation. If possible, avoid touching the elevator buttons with your exposed hand/fingers. Self-cleaning elevator buttons have been installed. Wash your hands or use hand sanitizer with at least 60% alcohol after using the elevator.

One direction stairways are identified on campus to increase distancing. Take caution when touching handrails and wash your hands or use hand sanitizer with at least 60% alcohol when necessary.

Cafeteria and Vending

No eating or drinking will be permitted anywhere in the buildings until PACES level 5. The cafeterias on all campuses will remain unavailable until PACES level 4 or 5. When communal spaces are reopened, including cafeterias, social distancing and face covering requirements must be adhered to. People may not sit in groups. Vending machines will be unavailable in PACES levels 1-2. In PACES levels 2B-4, vending items may be purchased on campus but must be consumed outside or off-campus. Students, faculty, and staff must keep food and beverages in their vehicle to access during break or lunch periods.

Gloves

Gloves are not required for general use and do not replace good hand hygiene. Campus or lab experience specific protocols must be adhered to, if applicable. Students attending clinicals or co-ops must also adhere to site specific protocols.

MENTAL HEALTH

MassBay recognizes that the current pandemic is stressful and can cause a variety of reactions that can impact your mood, your behavior, your ability to concentrate, and your relationships.

We have found that it can be helpful to speak with a professional if you are struggling or if you are not feeling like yourself. Free and confidential assistance for enrolled students is available from Counseling Services at MassBay. Please visit our website for information, resources, and appointments: www.massbay.edu/counseling

The Employees Assistance Program (EAP) is available 24/7 to provide confidential counseling support to all employees and their immediate family members. Please contact 800-252-4555 or visit the EAP website www.theEAP.com/Higher-Education-EAP for more information and assistance.

EXPECTATIONS

Social Cooperation and Civility

MassBay recognizes that during the COVID-19 pandemic we must abide by certain social expectations in order to maintain a safe educational environment, as recommended by CDC. We expect that our community will treat each other with civility and respect as we work together to support these safe boundaries.

Student Code of Conduct

All students are responsible for the information located within this document. Failure to comply with these outlined expectations may result in a disciplinary action as outlined in the MassBay Student Code of Conduct.

Employee Conduct

All employees are responsible for the information located within this document. Failure to comply with these outlined expectations may result in disciplinary action in accordance with the applicable contract/handbook.

HISTORY OF COVID-19 AND MASSBAY'S RESPONSE

On February 28, MassBay President David Podell charged a committee of faculty and staff to learn about COVID-19, consider potential impact to our constituents, and to make recommendations on steps we might take to protect the MassBay community. Various subcommittees were formed from the initial committee and additional team members were subsequently added.

On March 9, President Podell formed MassBay's Emergency Response Team, charging it with centralized review of all issues pertaining to the College's response to the coronavirus pandemic. This group continues to meet multiple times per week in this capacity.

On March 10, 2020 Governor Charlie Baker declared a [state of emergency](#); on that day there were 91 presumed positive cases of COVID-19 in the Commonwealth.

On March 11, 2020 the World Health Organization declared COVID-19 a global pandemic.

On March 14, 2020 the decision was made to move most classes remote for the remainder of the Spring semester, with the exception of hands-on lab sections.

On March 23, 2020 the decision was made to move all classes and labs remote for the remainder of the Spring 2020 semester.

On March 23, 2020 Governor Charlie Baker issued an [emergency order](#) requiring all businesses and organizations that do not provide "COVID-19 Essential Services" to close their physical workplaces and facilities to workers, customers, and the public as of March 24 at noon until April 7. This order was later extended to May 4, and then May 18. On March 23, there were 777 confirmed positive cases of COVID-19 in the Commonwealth.

On March 24, 2020 access to the MassBay Wellesley Hills campus was limited to essential functions only, including minimal staffing in Shipping/Receiving, Campus Police, and Facilities, with scheduled visits of other departments to complete necessary operations. This state of operations shall be referred to as the Remote Phase (PACES level 1).

On April 7, 2020 the Framingham and Ashland campuses were locked down and disinfected. From that date until the College moved to PACES level 2, access to those campuses was limited exclusively to Facilities and Campus Police.

On April 8, 2020 the decision was made that all Summer 6-week session 1 and 10-week courses would be online or remote.

On April 21, 2020 the decision was made that Summer 6-week session 2 courses would be online or remote, with the exception of essential face-to-face lab instruction in Automotive Technology and Health Sciences programs.

On May 18, 2020 Department of Public Health issued a [Safer-at-Home Advisory](#) and Governor Charlie Baker shared the [Commonwealth's phased approach to reopening](#).

On June 2, 2020 the decision was made that all Fall semester courses would be online or remote, with the exception of face-to-face labs in Automotive Technology, Health Sciences, and Biotechnology that are necessary to meet program or degree requirements.

On June 6, 2020 Governor Charlie Baker issued [COVID-19 Order No. 37](#), authorizing Phase II to begin on June 8. On June 6, there were 103,132 confirmed positive cases of COVID-19 in the Commonwealth.

On June 8, 2020 MassBay moved to PACES Level 2.

On June 9, 2020 the Ashland campus was opened to allow instructors to begin preparations for continuing lab course work, in accordance with the [Ashland Access Plan](#). Students began lab course work on the Ashland campus on June 15.

On June 15, 2020 Health Science students were approved to return to clinical sites in accordance with MassBay's [Return to Clinic policy](#) and any applicable hospital or clinical protocols.

On June 19, 2020 Governor Charlie Baker issued [COVID-19 Order No. 40](#), authorizing Phase II Step 2 to begin on June 22. On June 19, there were 106,650 confirmed positive cases of COVID-19 in the Commonwealth.

On July 2, 2020 Governor Charlie Baker issued [COVID-19 Order No. 43](#), authorizing Phase III to begin on July 6, and [COVID-19 Order No. 44](#), increasing allowable gathering sizes. On July 2, there were 109,338 confirmed positive cases of COVID-19 in the Commonwealth.

On July 8, 2020 the Framingham campus was opened for students to begin lab course work in accordance with the [Framingham Access Plan](#).

On August 1, 2020 Governor Charlie Baker issued [COVID-19 Order No. 45](#) and instituted a [Travel Order](#) requiring all visitors and residents entering Massachusetts to complete a travel form, unless coming from a lower-risk state as determined by the Department of Public Health or eligible for an exemption as determined by the Commonwealth. All such visitors and returning residents must also either quarantine for 14 days or provide a negative COVID-19 test that had been administered within the past 72 hours.

On September 8, 2020 MassBay campuses were opened for the fall semester in accordance with the [Wellesley Hills](#), [Framingham](#) and [Ashland](#) access plans.

On September 29, 2020 Governor Charlie Baker issued [COVID-19 Order No. 51](#), authorizing Phase III Step 2 to begin in lower risk communities on October 5. On September 29, there were 129,243 confirmed positive cases of COVID-19 in the Commonwealth.

On October 14, 2020 MassBay moved to PACES Level 2B.

On November 2, 2020 Governor Charlie Baker issued [COVID-19 Order No. 55](#), requiring all persons in Massachusetts over the age of five years old to wear a mask when in a public location, whether indoors or outdoors. On November 2, there were 156,385 confirmed positive cases of COVID-19 in the Commonwealth.

On December 7, 2020 the decision was made that all winter intersession courses would be online or remote.

On December 7, 2020 the Massachusetts Department of Public Health revised their quarantine guidance, adopting then current CDC Guidelines.

On December 8, 2020 Governor Charlie Baker issued [COVID-19 Order No. 58](#), reverting to Phase III Step 1 beginning December 13. On December 8, there were 253,649 confirmed positive cases of COVID-19 in the Commonwealth.

On December 22, 2020 Governor Charlie Baker issued [COVID-19 Order #59](#), reducing capacity limits beginning December 26. On December 22, there were 318,143 confirmed positive cases of COVID-19 in the Commonwealth.

On January 5, 2021 the decision was made to delay the start of face-to-face labs in Automotive Technology, Health Sciences, and Biotechnology until February 1.

Acknowledgements

MassBay Community College would like to thank the following individuals for their contributions to this plan.

Emergency Response Team

Liz Blumberg, Vice President for Student Development and Dean of Students
Neil Buckley, Vice President for Finance and Administration
Liz Cooper, Associate Director of Public Relations
Curtis Cormier, Chief Information Officer
Lauren Curley, Director of Procurement and Business Operations
Joe DeLisle, Director of Facilities
Marcus Edward, Assistant Vice President for Finance and Administration
Lynn Hunter, Vice President for Academic Affairs and Provost
Courtney Jackson, Vice President for Institutional Effectiveness
Vinny O'Connell, Chief of Police/Director of Public Safety
Dan Pace, Associate Director, Human Resources
David Podell, President
Lisa Slavin, Assistant Vice President of Enrollment Management
Jeremy Solomon, Interim Director of Communications and Marketing
Samaria Stallings, Executive Director of Human Resources

Facilities and Public Safety Subcommittee of the Emergency Response Team

Lauren Curley, Director of Procurement and Business Operations
Joe DeLisle, Director of Facilities
Sue Maggioni, Dean of Business & Professional Studies
Vinny O'Connell, Chief of Police/Director of Public Safety
Sheron Williams, Administrative Assistant

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