



MassBay Community College  
COVID-19 Protocols, Fall 2022 Semester  
**Frequently Asked Questions**

As we continue to respond to an unpredictable and ever-changing pandemic, MassBay will continue to review and revise all the policies below. If circumstances change at the federal, state, or local level, we will update, amend, or change any or all these policies as we deem necessary.

Effective January 2022, all Massachusetts community college students, faculty, staff, and guests coming to campus for classes, activities, or work must be in compliance with the COVID Vaccination Policy ([Student COVID Vaccination Policy](#); [Employee Vaccination Policy](#)) and submit verification of their fully vaccinated status to the College, absent an approved reasonable accommodation. In accordance with the CDC definition, MassBay defines “fully vaccinated” as two weeks after someone takes the Johnson & Johnson vaccine or after taking their second Pfizer, Moderna, or Novavax dose. MassBay will also allow access to campus to those who are fully vaccinated with a vaccine approved by the World Health Organization.

**The policies and procedures outlined below are subject to change as the conditions of the pandemic evolve and as federal and state guidelines change.**

**How do I provide my written proof of an official record of full vaccination?**

Students and employees must upload their vaccination information to Bay Navigator. Instructions for students to upload their written proof are [here-Student Vax](#), and for employees they are [here-Faculty-Staff Vax](#).

**How will I show my vaccination status when I'm on campus?**

Individuals who have uploaded their vaccination status and are cleared to be on-campus will find a green checkmark in their "Campus Pass" tile in **MassBayGo**, the MassBay app. You must show the green checkmark to the guard at the security desk when entering the building.

Anyone who has a Campus Pass that shows a red X may NOT come to campus. Any individual with a red X should contact Maria Eklund, MassBay's Immunization Compliance & COVID Response Administrator, at [meklund@massbay.edu](mailto:meklund@massbay.edu), or 781-239- 2764.

**What if I don't have a green check in my Campus Pass in the mobile app?**

It is wise to check your Campus Pass tile in the MassBay mobile app prior to coming to campus. In Wellesley, if you do not have a green check or if you do not have a phone, you must enter the building at the flagpole entrance. Check in with the security guard at the door, and they will look up your vaccination status. Anyone with a red X is not permitted to enter any of our buildings.

If you have trouble downloading MassBayGo, the MassBay mobile app, you may use your smartphone to access the Bay Navigator website. This will enable you to confirm your vaccination status with a green checkmark at the door.



Please be patient and prepared to spend a few extra minutes to gain access to the buildings. Please contact Maria Eklund, MassBay's Immunization Compliance & COVID Response Administrator, at [meklund@massbay.edu](mailto:meklund@massbay.edu) or 781-239- 2764 with any questions.

**What if I don't have a smart phone with me when I arrive on campus?**

We will have a computer on-hand at the entrances to the buildings each day. A staff member will look up your access status in Bay Navigator. If you've uploaded your vaccination status and are cleared to enter, you will be welcomed into the building. In Wellesley, anyone who does not have a green check or a phone must enter at the flagpole entrance and check in with the guard at the security desk. In Framingham, check in at the security desk.

Please be patient and prepare to spend a few extra minutes to gain access to the buildings, especially at the beginning of each semester.

**Will I be required to wear a mask while on campus?**

No. MassBay is not requiring the wearing of masks for the fall 2022 semester. However, we insist on everyone in our community treating one another in a respectful manner. Individuals will have the choice to wear masks or not wear them, and nobody can be compelled either way. In other words, a professor cannot require a class to wear a mask.

Please note, we recognize the COVID-19 pandemic is not at all resolved. While masking is not required, it is still a highly effective way to protect oneself and those around you. We strongly encourage masking. In addition, we urge our community members to abide by the following:

- Be courteous and kind to others, regardless of their decision to wear or not wear a mask.
- People who are not wearing a mask should always carry a mask with them.
- If you are around a large group where most are wearing masks, consider wearing a mask too.
- If you are having a meeting, ask the person/people if they would prefer you to wear a mask.
- Have a mask on you and available in case you choose to wear it.

**Can I get a mask on campus if I want one?**

Yes. KN95 and surgical masks will be available for free at each entrance on all three campuses.

**Will people be required to maintain 3-feet of social distance?**

Yes. We accept the guidelines of federal and state officials, who encourage social distance as a key method of avoiding the spread of the virus. We are capping the number of people accepted into classes, and we are setting capacity limits on rooms commonly used for meetings and events. Chairs in classrooms will be set at least 3-feet apart. We will maintain signage on campus to encourage 3-feet of social distance.

We ask all members of the MassBay community to abide by our 3-foot social distance policy. It will take the cooperation of all of us to maintain this social distance policy.

**Do I have to test? Can I get a test if I want one?**

Testing is voluntary. Free rapid antigen test kits are available for any student, faculty, or staff who wants one. The CDC has extended the expiration date of these tests by six months, so the tests we have will continue to be reliable and effective throughout the fall 2022 semester.

Each test kit contains two tests, and they may be picked up in multiple locations on the Wellesley Hills campus including at the front entrance, Student Development, and the Human Resources office. In Framingham, kits can be picked up at the Campus Police desk at the main entrance. In Ashland, you may pick up a kit in Dean Protano's Office.

After hours and on Saturdays, you may arrange to pick up a test kit by calling campus police at (781) 239-2222.

**Are we limiting the number of people in elevators?**

Yes. Each elevator is limited to two people at a time. Those who can take stairs are encouraged to do so to accommodate those who must use the elevator and avoid lines at the elevators.

**Will MassBay do extra cleaning/disinfecting on campus?**

Yes. A robust cleaning program will be in place for this fall. Hand sanitizers and disinfecting wipes will be readily available throughout the campuses as well.

**What should I do if I test positive for COVID-19?**

Do NOT come to campus. Remain at home and fill out the COVID-19 Self Reporting form on the **MassBayGo** app. You will be asked a few questions regarding when you started feeling sick, when you were last on campus, etc. If you would prefer to complete the process over the phone, you may call Public Safety at 781-239-2222. After completing this process, you will be given further instructions by the MassBay COVID-19 Response Administrator, Maria Eklund. After speaking with the Administrator, it is recommended students notify their class instructor(s) that they will be missing class. Similarly, employees should notify their supervisors that they will be out of work.

***Note: no student or employee is required to specifically tell their instructor or supervisor that they have tested positive for the virus.***

MassBay will provide specific instructions to individuals who test positive, based on the most recent CDC and Massachusetts DPH guidelines at that time.

**What happens if I am exposed to someone who tested positive for COVID-19?**

Do NOT come to campus until you have filled out the COVID-19 Self Reporting form on the MassBayGo app. This form will ask you a few questions and then based on the answers provided, you will be provided with immediate guidance regarding campus access. If you would prefer to complete the process over the phone, you may call Public Safety at 781-239-2222. Depending on the answers you submitted while filling out the form, you may receive a call from the MassBay COVID-19 Response Administrator within the next business day for follow-up.

MassBay will provide specific instructions to individuals who are exposed to COVID-19, based on the most recent CDC and Massachusetts DPH guidelines at that time.

### **What should I do if I start feeling sick?**

Do NOT come to campus. Remain at home and fill out the COVID-19 Self Reporting form on the **MassBayGo** app. You will be asked a few questions regarding your symptoms and will be provided with immediate guidance regarding campus access. If you would prefer to complete the process over the phone, you may call Public Safety at 781-239-2222.

MassBay will provide specific instructions to individuals who are experiencing COVID-19 like symptoms, based on the most recent CDC and Massachusetts DPH guidelines at that time.

### **What entrances will be available?**

#### ***Wellesley Hills Campus***

On the Wellesley Hills campus, students, faculty, and staff with green checkmarks may use the main entrance by the circle driveway and flagpole, the door near the Carey building elevator, or the breezeway doors. Individuals with yellow checkmarks and those without phones must check in with the guard at the security desk. Individuals using the accommodation parking should enter via the breezeway doors. All other doors on the Wellesley Hills campus are exit only, including the north door that faces the Recreation and Wellness Center.

#### ***Framingham Campus***

Students, faculty, and staff must use the main entrance next to the public safety office. To enter, you must show your green checkmark in the **MassBayGo** mobile app to the security officer. At the beginning of the semester, a staff member will be on hand to assist anyone with a yellow checkmark or those who are having any other difficulty.

#### ***Ashland Campus***

Students, faculty, and staff must have a green checkmark in the MassBay mobile app to enter the buildings in Ashland.

### **What is our guest policy?**

Anyone who does not have a massbay.edu email address is considered a guest. Guests must fill out a Guest Pass Form and upload a photo of their vaccination card. Use the QR code below to access the Guest Pass Form.



The College will review the Guest Pass Form within 48 hours. Once approved, guests will receive an email that will clear them to come to campus. ***Guests must show the email affirming their vaccination status to be admitted into the buildings.***



Anyone from the MassBay community who intends to invite a guest to campus is asked to share this policy with their guest.

**Does MassBay require people to get a booster?**

MassBay encourages eligible students, faculty, and staff to be current with their booster shots; however, at this time it is not a requirement. For those with Moderna and Pfizer vaccines, booster shots can be obtained five months after your second dose. For those with the Johnson & Johnson vaccine, you may obtain a booster two months after you received your shot.

Students who are enrolled in classes with clinical hours whose site requires individuals to obtain a booster must comply with the rules of the clinical site, including obtaining a booster shot. This applies, as well, to MassBay instructors whose work brings them to clinical sites.

**Food and Beverages: What's Available?**

On the Wellesley Hills campus, food service from Baker's Best will be available for purchase Monday – Friday from 10:00 am – 2:00 pm. Coffee and limited lunch choices will be available starting at 10:00 am.

Framingham and Ashland campuses will be serviced by a vending machine vendor.

**Will I receive the same student services as I would pre-pandemic?**

YES. MassBay is committed to students' success, regardless of our current public health crisis. Student services will continue to be robust by visiting the offices on-campus and virtually by visiting <http://www.massbay.edu/studentresources>.

**What will the parking situation be?**

Students, faculty, and staff should follow signage to ensure they are parked in the appropriate lot. Parking passes are free and can be picked up in the Public Safety Office, Room 138, in Wellesley and in the lobby in Framingham. In Wellesley, student parking is across Oakland Street from the building; faculty, staff, and visitor parking is adjacent to the flagpole. A grace period will be in place at the beginning of the semester.

**Transportation**

Free transportation services are offered to registered MassBay students and consist of Uber rides and the MWRTA shuttle. For details on these services and schedules, visit [www.massbay.edu/shuttle](http://www.massbay.edu/shuttle).

**How long will these protocols be in place?**

Until further notice. We reserve the right to adjust our protocols, policies, and procedures at any time as the pandemic evolves, other factors dictate, and as we respond accordingly.

**Who should I contact if I have questions about MassBay COVID-19 protocols?**

Please contact Maria Eklund, MassBay's Immunization Compliance & COVID Response Administrator at [meklund@massbay.edu](mailto:meklund@massbay.edu), or 781-239- 2764.