

**From:** MassBay Daily Update <MassBayDailyUpdate@massbay.edu>

**Date:** Wednesday, March 25, 2020 at 4:21 PM

**To:** "mbcc.all" <mbcc.all@massbay.edu>

**Subject:** Daily Update 3-25-2020

Dear Fellow Members of the MassBay Community,

Here is today's COVID-19 update. Please remember this is an ever-changing situation, and it is very important to check your MassBay email account daily.

### **Campus Deep Cleaning and Disinfecting**

The College is engaged in a deep cleaning and disinfecting of all three campuses, including classrooms, labs, and faculty and staff offices, as well as all common areas. The deep cleaning includes all surfaces, arm rests, chairs, light switches, and other areas that are frequently touched. When a deep clean is completed in an area, that room, office, or lab will then be sealed off to keep it clean. The deep cleaning on all three campuses is scheduled to be completed by the end of day Monday, March 30, 2020.

### **Converting Face-to-Face Classes to Remote Instruction**

This week (March 23-27), faculty are converting all face-to-face classes to remote instruction. Next week (beginning March 30), formerly face-to-face classes will resume remotely. Students should receive instructions from their faculty via email regarding the new format of their classes.

We will continue to update you daily by 4pm, but you can always find the latest information on our website at [massbay.edu/coronavirus](https://massbay.edu/coronavirus).

Please remember, ***if you are sick do not come to campus***, but report this to Public Safety at 781-239-2222. If you have any questions, please email your dean or supervisor.