

**From:** MassBay Daily Update  
**Sent:** Tuesday, March 17, 2020 5:00 PM  
**To:** mbcc.all <mbcc.all@massbay.edu>  
**Subject:** Daily Update 3-17-2020 - CORRECTION

Dear Fellow Members of the MassBay Community,

Here is today's COVID-19 update. Please remember this is an ever-changing situation, and it is very important to check your MassBay email account often.

### **Latest State Guidance (Link Updated)**

The Department of Higher Education(DHE)and the Department Public Health(DPH) are issuing [the following guidance](#) to help prevent and reduce the spread of the coronavirus known as COVID-19.

### **Spring Break Week**

Office hours will be reduced to 9am to 5pm as of tomorrow, 3-18-2020.

### **The Week of March 23<sup>rd</sup>**

In an effort to give faculty opportunities to turn face-to-face classes into a remote format, there will be no in-person classes held this week, although online courses will be held. Students: your faculty members will be communicating with you about transitioning their courses. Please check your emails.

### **Remote IT Tools**

MassBay's IT Department has many online tutorials to assist you in your remote learning.

- **For Students** - <http://helpdesk.post.massbay.edu/home/technology-orientation>
- **For Faculty** – <http://helpdesk.post.massbay.edu/home/employee-technology-tutorials/faculty-blackboard-support>
- **For Staff** - <http://helpdesk.post.massbay.edu/home/employee-technology-tutorials>

### **For IT help, please visit**

[http://helpdesk.post.massbay.edu/home?\\_ga=2.3510128.1726047251.1584372536-284972291.1533146862](http://helpdesk.post.massbay.edu/home?_ga=2.3510128.1726047251.1584372536-284972291.1533146862)

### **Remote Academic Support Services for Students**

You may have already read [the email regarding academic support services for students](#), but as a reminder the Academic Achievement Center (AAC), Disability Resources, and the Library have many remote resources to support you in your studies. Please refer to this letter, which explains in detail how to utilize these support systems.

We will continue to update your daily at 4pm, but you can always find the latest information on our website [MassBay.edu/coronavirus](http://MassBay.edu/coronavirus). Please remember, **if you are sick do not come to campus**, but report this to Public Safety at 781-239-2222. If you have questions, please email your dean or supervisor.