

**From:** MassBay Daily Update <MassBayDailyUpdate@massbay.edu>  
**Date:** Monday, March 16, 2020 at 4:09 PM  
**To:** "mbcc.all" <mbcc.all@massbay.edu>  
**Subject:** Daily Update

Dear Fellow Members of the MassBay Community,

Here's is a recap of recent events on COVID-19 as we know it today.

### **Spring Break Week**

This week, March 16-20, 2020, is Spring Break. Recognizing the importance of **social distancing** to the safety of all our students, faculty, and staff, College offices will be available to assist you only via phone and email. This includes the Enrollment Center (Financial Aid, Registrar, Student Accounts), Admissions, the Academic Achievement Center (AAC), Advisement, Student Development, and the Library on the Wellesley Hills and Framingham campuses. Students may contact those offices through email or telephone. Please refer to the MassBay website (MassBay.edu) for specific phone numbers and email addresses.

### **The Week of March 23**

In an effort to give faculty opportunities to turn face-to-face classes into a remote format whenever possible, there will be no in-person classes held this week, although online courses will be held. Students: your faculty members will be communicating with you about transitioning their courses. Please check your emails.

### **Temporary Remote Working for MassBay Employees**

In an effort to follow Governor Baker's guidelines announced yesterday, many members of the MassBay staff will be working remotely. Please contact them via email.

### **Remote Tools**

MassBay's IT staff are sending emails about how to use online tools. They cover everything from AAC tutoring and math/writing help (for students), to how to teach an online course (for faculty), and to how to use video conferencing tools (for both faculty and students). Please continue to check your email and take advantage of these remote learning tools. For IT help, please visit

[http://helpdesk.post.massbay.edu/home?\\_ga=2.3510128.1726047251.1584372536-284972291.1533146862](http://helpdesk.post.massbay.edu/home?_ga=2.3510128.1726047251.1584372536-284972291.1533146862)

Many internet providers are stepping up to offer free internet services to households that need them. Here is what we have gathered so far and we will update as we learn more around this topic:

#### **Spectrum**

<https://www.spectrum.com/browse/content/spectrum-internet-assist>

#### **Xfinity**

<https://wifi.xfinity.com/>

### **AT&T**

<https://about.att.com/pages/COVID-19.html>

### **Verizon**

<https://www.verizon.com/about/news/our-response-coronavirus>

### **Travel Forms**

Students, faculty and staff planning on traveling internationally over Spring Break and for the foreseeable future are asked to read the [Travel Advisory](#) and register their travel with the College. The travel form can be [found here](#).

### **Counseling Services**

MassBay Counseling Services are now available by secure phone or video.

For students: <https://www.massbay.edu/counseling>

For employees: EAP <https://www.theeap.com/higher-education-eap>

### **Changes to the Cafeteria Schedule**

The cafeterias in Wellesley and Framingham will be closed from Tuesday, March 17, to Friday, March 20. Limited grab-and-go style breakfast (at 8:30am) and lunch (at 11:30am) will be available in the Wellesley Hills. Coffee will also be available throughout the day. Remember: no more than 25 persons can sit in the cafeteria at one time, as per Governor Baker's order.

### **Bookstore**

At present, the Bookstore remains open from 9am-3pm.

We will continue to update you daily at 4pm, but please continue to check your MassBay email accounts often, as information is constantly changing. You can also find the latest information [on our website](#) (MassBay.edu/coronavirus). Please remember, ***if you are sick do not come to campus***, but report this to Public Safety at 781-239-2222. If you have questions, please email your dean or supervisor.