



**MASSACHUSETTS BAY COMMUNITY COLLEGE  
PRESIDENTIAL EVALUATION MEETING  
APRIL 8, 2022  
8:00 AM  
by Webex and Facebook livestream**

**MINUTES**

**TRUSTEES ATTENDING:** Sandy Lish, Rod Sanz, Diane Schmalensee

**STAFF ATTENDING:** Karen Britton, Executive Director, Office of the President; Jeremy Solomon, Assistant Vice President for Institutional Advancement, Marketing, and Communications

**CALL TO ORDER**

Committee Chair Lish called the meeting to order and established that a quorum was present. She welcomed new committee member Trustee Sanz.

**APPROVAL OF MARCH 30, 2022 MEETING MINUTES**

Committee Chair Lish moved to approve the minutes of the March 30, 2022 meeting, and Interim Chair Schmalensee seconded. The motion passed unanimously in a roll call vote.

**OVERVIEW OF 2022 PRESIDENTIAL EVALUATION PROCESS**

Trustee Lish explained the process that has been followed for the completing and submitting evaluation during the past few years. The criteria is structured by the State. Interim Chair Schmalensee does an excellent job with the survey. The questions are fairly similar year-to-year, depending on the criteria. The Commissioner has stressed again that equity is a particularly significant issue. The survey is emailed to a wide range of recipients, and the evaluation includes a summary of the results, a two-page letter from Committee Chair Lish, and the Board Chair, along with President Podell's self-evaluation, as well as student success data – backgrounds, degrees, financial, and graduation – from Vice President Jackson related to the four categories provided. The committee always recommends President Podell received a 2% increase, even though he does not wish for this unless employees are receiving increases. It was noted that this year's evaluation should include reference to President Podell's leadership of the Community Colleges President's group.

**2022 PRESIDENTIAL EVALUATION SURVEY**

The committee reviewed list of survey recipients. Trustees are the only ones who provide their names, and all others are anonymous. The names are similar each year, changing based on new people coming into and others leaving the College, and whomever President Podell lists for external recipients. It is important to survey a

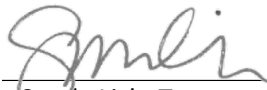
variety of students for their perspectives, as well as explain to them the importance of completing. This year, additional students will be sent the survey, including peer tutors who interact with a variety of students. The letter to students will be revised to reflect the addition of tutors. The pandemic has changed their experiences, but students do feel they belong to the community.

Once the surveys are completed and the data analysis is finalized, another meeting will be scheduled to review the results.

## **ADJOURNMENT**

Interim Chair Schmalensee moved to adjourn the meeting, and Trustee Sanz seconded. The motion passed unanimously in a roll call vote.

The meeting adjourned at 8:35 am.



5/23/22

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Sandy Lish, Trustee  
Committee Chair

Date