



**MASSACHUSETTS BAY COMMUNITY COLLEGE PRESIDENTIAL EVALUATION MEETING
JUNE 2, 2020 12:30-1:30pm by Webex and Facebook Livestream on www.massbay.edu**

Trustees Present: Pam Lassiter, Sandy Lish, Tom Peisch, Diane Schmalensee

Staff Present: Karen Britton, Executive Director, Office of the President; Liz Cooper, Associate Director of Marketing and Public Relations

Call to Order and Establishment of Quorum and Introductions

Trustee Lish called the meeting to order and established that a quorum was present.

Approval of the March 3, 2020 Meeting Minutes

Trustee Lassiter moved to approve the minutes of the March 3, 2020 meeting, and Trustee Schmalensee seconded the motion.

The motion passed via the following roll call vote: Trustee Lassiter – YES; Trustee Lish – YES; Chair Peisch – YES; Trustee Schmalensee – YES.

2020 Presidential Evaluation Revised Process/Timeline

Trustee Lish reviewed the revised timeline for the Presidential Evaluation process. She may connect with the Department of Higher Education and other committees, but does not want to slow down MassBay from completing President Podell's evaluation by the September 1 deadline. At the Student Success meeting earlier, President Podell and his team presented a variety of equity initiatives undertaken by MassBay during the 2019/2020 academic year. Vice President Jackson is continuing to collect relevant data on the student body.

2020 Presidential Evaluation Survey/Recipients

The list of people to be contacted with survey has been updated. Trustee Lassiter has been in contact with Vice President Jackson about equity data and will forward their email exchange. Previous surveys have focused on Leadership, Viability/Strength of College and Student Success, with ratings for each. The recipient categories (ie, Staff, Student, Trustee, External Constituencies, etc.) have also stayed fairly similar year-to-year. Both Equity and Response to the Pandemic need to be added to this year's survey. It was determined that the committee will continue with the same three categories, and include Equity and Pandemic under each one. It was noted that there was not a strong response last year from students or

direct reports. Trustee Schmalensee also noted that President Podell said explicitly he does not want a raise. President Podell's 2019/2001 Agenda and last year's surveys to internal and external constituencies will be forwarded. The survey results and Dr. Podell's self-evaluation will be the main inclusions in the evaluation.


Next Meeting

The next meeting will be on June 12 at 10:00am.

Adjournment

Chair Peisch moved that the meeting be adjourned, and Trustee Schmalensee seconded. The motion passed via the following roll call vote: Trustee Lassiter – YES; Trustee Lish – YES; Chair Peisch – YES; Trustee Schmalensee – YES.

The meeting adjourned at 12:55pm.

 7/7/2020

Sandy Lish, Trustee

Date