



**Student Success Committee
Board of Trustees
Massachusetts Bay Community College
8:00 – 10:00 a.m.
Tuesday, April 14, 2020
WebEx Meeting**

Minutes

Board Members Present: Pam Lassiter, Chair; Mikael Pyrtel, Sandra Lish, Thomas Peisch, Rodolpho Sanz and Diane Schmalesee.

Staff Members Present: Karen Britton, Executive Director for the President; Neil Buckley, Vice President of Finance and Administration; Elizabeth Cooper, Associate Director of Public Relations; Courtney Jackson, Vice President for Institutional Effectiveness and Strategic Initiatives; Lynne Davis, Dean of Health Sciences; Deborah Georgopoulos, Executive Assistant to the Vice President for Finance & Administration; Lynn Hunter, Vice President for Academic Affairs and Provost; Chitra Javdekar, Dean of STEM; Elizabeth Kinsman-El Khider, Executive Assistant to VP for Academic Affairs & Provost and recording secretary; Nina Keery, Interim Dean of Humanities and Social Sciences; Robert Lilley, Dean of Automotive Technology; Michael Lyons, Chief Information Officer; Susan Maggioni, Dean of Business and Professional Studies; Matthew O'Connor, Assistant Dean of STEM; David Podell, President; Lisa Slavin, Assistant Vice President of Enrollment Management and Richard Williams, Associate Dean for Student Success

CALL TO ORDER AND INTRODUCTIONS

After establishing a quorum, Chair Lassiter called the meeting to order at 8:03 am. Trustee Lish's motion, seconded by Trustee Sanz to approve the February 13, 2020, minutes was adopted.

CORONAVIRUS UPDATE

Pass/Fail Option

President Podell and Provost Hunter discussed the possibility of a Pass/Fail option for students this semester due to the sudden switch from face-to-face classes to remote courses in order to to comply with social distancing. Both students and faculty expressed an interest in the College offering a Pass/Fail option this semester. Faculty from the Academic Affairs committee worked with areas of the College to create a policy. One of the main concerns was to create a policy that would not affect our transfer students.

Withdrawals

President Podell discussed some of the reasons why a student might withdraw. Lisa Slavin reported that 18 students have withdrawn from College this semester, which is up from 10 students last year. Lisa Slavin reported that this semester there are 321 course withdrawals, which is lower than the 487 course withdrawals we had last year. Due the pandemic the College extended withdrawal deadline from April 6th

to May 1st . The College hopes that by extended withdrawal deadline and offering a pass/fail it will help us retain students.

FRAMINGHAM BUILDING UPDATE

President Podell provided an update to the Student Success committee on the status of the new Framingham Building. He presented the Committee with the layout for the new building. He also discussed the budget for the building and the possibility of purchasing the parking lot area. The College is planning to move forward, so the shovel is in the ground in 2021 and the building is open in 2023.

MEETING DATES AND TIMES

The next meeting on June 2, 2020 will focus on the Equity Agenda update.

ADJOURNMENT

Trustee Lassiter, motioned, seconded by Trustee Lish, to adjourn the meeting. The motion was approved and the meeting was adjourned at 8:57 am.



Pam Lassiter
Chair
MassBay Community College

Date



12.08.2020

David Podell
President
MassBay Community College

Date