



## Traditional Dual Enrollment Program 2021

**Deadlines:** Jan. 5 for entry Jan. 19, 2021 | May 3 for entry May 17, 2021 | Aug. 24 for entry Sept. 7, 2021

**Submit this completed application to** [admissions@massbay.edu](mailto:admissions@massbay.edu) or MassBay Admissions Office 50 Oakland Street, Wellesley Hills MA 02481

**Traditional Dual Enrollment** at Massachusetts Bay Community College (MassBay) allows qualified high school and home school students to enroll in college courses. Participating students may receive college and (with permission from their local school or district) high school credits for their course work. As a Dual Enrollment student, one may register for a full-time or part-time schedule. Traditional Dual Enrollment students pay the standard College tuition and fee rates.

### REQUIREMENTS:

1. Candidate must be a Massachusetts resident.
2. Candidate must be a currently enrolled in grade 9 - 12 in a Massachusetts secondary school, including home school.
3. Candidate must submit the Dual Enrollment Application and Agreement.
4. Candidate must have at least a 2.5 cumulative GPA on a 4-point scale.
5. Candidate must meet MassBay placement requirements and place into college level math and/or English courses (100-level math class and EN 101 or higher for English).
6. Candidate must enroll in college-level courses (with course numbers 100 or higher).

### ENROLLMENT PROCESS OVERVIEW:

1. Complete and submit MassBay Dual Enrollment Application and Agreement by the published deadline
2. Satisfy the math and English placement requirements (see [www.massbay.edu/placement-requirements](http://www.massbay.edu/placement-requirements))
3. Make an appointment to meet with Luz Castro, Dual Enrollment Coordinator at MassBay [lcastro@massbay.edu](mailto:lcastro@massbay.edu) 508-270-4020
  - Review test scores
  - Review College policies
  - Select classes (students must meet appropriate course pre-requisites)
  - Register for class(es)
4. Pay Tuition and Fees
5. Purchase text books
6. Begin Classes (see the College's academic calendar for start dates)
7. Maintain at least a 2.0 GPA at MassBay.
8. Submit grades to your high school at the end of the semester.

### COST:

The tuition and fees rate for qualifying Massachusetts residents who participate in the Traditional Dual Enrollment Program will be charged the standard in-state tuition rate (\$224 per credit in 2020-2021). To qualify for in-state tuition, students must a) meet state-established US citizenship requirements, b) have lived in Massachusetts for six months or longer and c) be able to provide two documents from a state-proscribed list establishing intent to remain a Massachusetts resident.

**Important Note: Students with medically-documented disabilities are eligible for reasonable accommodations in placement testing and in coursework.** Accessibility support services are available through the College's Accessibility Resources Office located in the MassBay Academic Achievement Center. It is important to note that academic accommodations available at the college level differ from those available at the high school level. For additional information regarding the services available call 781-239-2234 or email [aac@massbay.edu](mailto:aac@massbay.edu).



**2021 Dual Enrollment Application** Please check the semester you wish to start:

\_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall

Relationship to Student:

**Student's Biographical Information:** Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Social Security Number (optional): \_\_\_\_\_

**REQUIRED State Assigned Student Identifier (SASID):** \_\_\_\_\_

*obtain this number from the most recent public school attended*

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

Student's Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

\_\_\_ I am a U.S. Citizen \_\_\_ I am a Permanent Resident (USCIS #) \_\_\_ Other: \_\_\_\_\_

Are you of Hispanic or Latino origin? Yes \_\_\_ No \_\_\_

Regardless of your answer to the prior question, please select one or more of the following that best describes you:

- \_\_\_ African American/Black
- \_\_\_ American Indian or Alaskan Native Asian
- \_\_\_ Native Hawaiian/Pacific Islander
- \_\_\_ White/Caucasian

Is English your first language? \_\_\_ Yes \_\_\_ No If no, list your Primary Language: \_\_\_\_\_

Did your parents graduate from college? Mother: \_\_\_ Yes \_\_\_ No \_\_\_ Unsure Father: \_\_\_ Yes \_\_\_ No \_\_\_ Unsure

**Additional Information:**

Current High School: \_\_\_\_\_ City: \_\_\_\_\_

I intend to graduate in \_\_\_\_\_ (month) \_\_\_\_\_ (year)



# Dual Enrollment Contract

### Student Section:

I understand the requirements for the Dual Enrollment Agreement. I understand that the Dual Enrollment Agreement is not an application to a degree or certificate program. If I am accepted as a Dual Enrollment student, I agree to adhere to the Student Regulations of the college. It is my responsibility to speak with professors as needed if I have questions or need assistance in a class. I understand that each semester I take classes at MassBay, I must make an appointment with Luz Castro at [lcastro@massbay.edu](mailto:lcastro@massbay.edu) / 508-270-4020 to select and register for classes. I must also maintain a MassBay GPA of 2.0 or higher to continue taking classes at MassBay. I hereby certify that all information stated on this application is complete and accurate, and I understand the falsification or omission of information may result in disqualification or dismissal. I understand this application for admissions will not be complete until all requirements are submitted.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

(If applicant is under 18)

If student is under the age of 16, an additional consent form will need to be completed and signed

### Parent or Guardian Section:

I hereby grant permission for my child to apply to the Dual Enrollment Program at MassBay Community College. Should my child be accepted, I grant permission to enroll in courses at the college. As a participant in the Dual Enrollment Program, my child's academic records, and placement testing results, will be released to his/her high school for inclusion in his/her records.

Parent/Guardian Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### High School Official Section:

I certify that the student named above is a student in good standing at \_\_\_\_\_ high school with a cumulative grade point average of C or higher and may take courses in the MassBay Dual Enrollment Program to satisfy High School graduation requirements.

Student's SASID number: \_\_\_\_\_

High School Official Name: \_\_\_\_\_ High School Official Title: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

High School Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The College adheres to the FERPA (Family Educational Rights and Privacy Act of 1974) which sets forth requirements regarding the privacy of student records. Check our website at [www.massbay.edu/registrar](http://www.massbay.edu/registrar) for details. A brief summary of FERPA is captured in the following two statements: 1) College students must be permitted to inspect their own educational records. 2) School officials may not disclose personally identifiable information about students, or permit inspection of their records without written permission unless such action is covered by exceptions permitted by the Act.