



Practical Nursing (PN) Program Selective Admissions Application

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STEP 1: SUBMIT A GENERAL ADMISSIONS APPLICATION TO MASSBAY

- If this is your first time applying to MassBay, please complete and submit a MassBay General Admissions Application. If you are a current or former student, please check with the Office of Admissions prior to submitting a new MassBay General Admissions Application.
- Select your intended major as Practical Nursing (Day).
- Upon acceptance into MassBay, you will be admitted as a General Health Sciences student working toward meeting the admission requirements.

All Health Sciences students must meet their intended major's admission requirements to be considered for admission into the program.

STEP 2: ATTEND AN INFORMATION SESSION

Please click on this link for upcoming sessions: <https://www.massbay.edu/infosessions>

STEP 3: COMPLETE ALL PN ADMISSION REQUIREMENTS

You must complete all admission requirements as outlined on the PN program application. Once you have fulfilled all items as indicated, submit your completed application to the Office of Admissions. **Please note that it is the applicant's responsibility to assure that the application is complete and submitted by the application deadline.** If any of the required items are **incomplete or missing** at time of submission, not be offered a seat in the program.

Wellesley Campus Admissions

50 Oakland Street
Wellesley Hills, MA 02481-5307
Tel: 781.239.2500
Fax: 781.239.2508

Framingham Campus Admissions:

19 Flagg Drive
Framingham, MA 01702-5928
Tel: 508.270.4059
Fax: 508.270.4110



Practical Nursing (PN) Program Selective Admissions Application

First and Last Name: _____

MassBay ID: _____

Contact Number _____

Email: _____

PLEASE INCLUDE WITH THIS APPLICATION:

- Transcripts of all colleges attended
- Hepatitis B vaccine 3-dose series or evidence that it will be completed before August 1st.

By submitting this selective application you confirm that you are aware that:

- **the priority deadline is February 15, 2021;**
- new applications will be accepted until **May 14, 2021;**
- **Extended Deadline is May 21, 2021** If seats available

Acceptance of applications may be discontinued **without notice.*

Application Instructions: The applicant **must** complete each item on this application to be considered for the PN program. Your initials confirm that you have met each requirement. Submit your completed application to the Office of Admissions.

Admission Requirements		
Checklist Item	Important Information	Applicant: initial below when complete (NOTE: Requirements are considered incomplete if in progress, scheduled, or requested)
Attended a mandatory information session	Applicants must have attended a Mandatory Information Session <u>prior</u> to submission of application. Upcoming dates can be found at Nursing and Allied Health Profession Programs Information Session Schedule .	Applicant Initial: _____ Date Attended: _____
Math	Grades of "C" or better in an appropriate college level Math course are required. Circle ONE of the following you completed: <ul style="list-style-type: none"> ✓ MassBay Placement into Intermediate Algebra (MA098) ✓ Completion of Introductory Algebra (MA 095) ✓ Equivalent Transfer of College-Level Math (from another college) 	Applicant Initial: _____
Anatomy and Physiology ("A&P ")	Grade of C or better in appropriate college A&P I* and II courses; 5-year limit at time of evaluation. Complete BOTH of the following: <i>*Note: BI 101 is a prerequisite</i> <ul style="list-style-type: none"> ✓ A&P I *(BI 215) ✓ A&P II (BI 217) ✓ Equivalent transfer course(s) 	Applicant Initial: _____

English	<p>Grade of "C" or better in the appropriate Freshman English course, no time limit. Circle ONE of the following you completed:</p> <ul style="list-style-type: none"> ✓ MassBay Placement into Freshman English I (EN101) ✓ Completion of Fundamentals of Composition II (EN98) ✓ Equivalent Transfer of College-Level English Composition 	Applicant Initial: _____
Reading Assessment Test	<p>Circle ONE of the following you completed:</p> <ul style="list-style-type: none"> ✓ Reading Assessment Test grade of 72 % (245 on the “Next Generation” scale) or higher ✓ Waiver for 2.7 high school GPA or for already holding a degree from U.S. College or University. (Note: coursework in English does not waive this assessment requirement. A degree must be completed to qualify for the waiver.) ✓ For more information click on Register for Placement Testing 	<p>Applicant Initial: _____</p> <p>Contact MassBay's Academic Achievement Center at 781-239-2620 to schedule the test.</p>
Standardized Entrance Exam Options (HESI or TEAS)	<p><u>HESI A2 Exam</u> The exam must be taken at a Prometric test center no later than May 15th. Applicants are limited to <u>four</u> attempts within a year. Exam score of 70% or better in Overall Composite (five academic sub-test score average) is required. The five required academic sub-tests are: Math, Reading Comprehension, Vocabulary/General Knowledge, Grammar, and Anatomy & Physiology. Students who take the HESI exam after February 15th will not be able to re-test in enough time to apply for the upcoming admission cycle. HESI exam scores are valid for one year. Details about the exam and how to register can found by clicking on HESI A2 PN Admission Exam. (https://www.massbay.edu/academics/health-sciences/nursing/hesi-pn)</p> <p style="text-align: center;">Or</p> <p><u>TEAS</u> Students must achieve a passing minimum composite score of 60% or better. Students may repeat the TEAS a total of two times within 12 months of taking the exam. Results are valid for three years. The most recent score will be used for that admission cycle only. Details about registering for the TEAS can be found by going to www.atitesting.com.</p>	Applicant Initial: _____
Hepatitis B Vaccine Series	<p>Documentation from a healthcare provider stating that you have completed the 3-dose Hepatitis B vaccine series , that your vaccine will be completed before August 1st, or that you are a “non-responder” to the vaccine. <i>*Attach a copy of documentation to this application.*</i></p>	Applicant Initial: _____
Official transcripts from all Colleges/ Universities previously attended	<p>I have submitted official transcripts from all Colleges/Universities previously attended.</p> <p style="text-align: center;"><i>* If you are currently registered, or have completed additional courses, you must submit/have submitted your final transcripts</i></p>	Applicant Initial: _____
Mailing Address	<p>The address on my student account profile is current and all correspondences will be sent to this address.</p> <p style="text-align: center;"><i>* It is the applicant’s responsibility to update their contact information via Bay Navigator</i></p>	Applicant Initial: _____

Additional Practical Nursing Program Immunization and Related Health Requirements:

<p>Students in the program are required to obtain certain immunization and health records and submit documentation thereof by published deadlines, which are program-specific and determined by clinical rotation start dates. Immunization requirements are in accordance with clinical site requirements and Massachusetts state law. Although not an admissions requirement, submission of immunizations is required for participation in the program. Failure to have completed this step as explained in the below pages by the due date shown will result in the student being withdrawn from the program. Students who are withdrawn will be considered for readmission at a later date. The applicant's initial here indicates an acknowledgement of this requirement.</p>	<p>Applicant Initial: _____</p>
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Important Program Information

Evaluation Information:

All submitted applications are ranked by a system that includes HESI or TEAS scores and the student's GPA and grades in the following courses: EN101, MA095, BI 101, BI215, and BI217

Additional Important Information:

1. **If you are accepted** you **MUST** attend a **Mandatory Orientation** to be held in the summer prior to program start
2. **The program anticipates accepting approximately 35 students for Fall 2020.** The decision options in response to your completed application are: accepted to the program or denied admission to the program. Admission decisions are sent by U.S. Postal Service to the address in your MassBay student record.
3. **Background Checks.** All MassBay Health Sciences program students whose course-work or clinical placement requires direct access to children, elderly, patients, disabled or other at-risk populations, must submit to a Massachusetts criminal offender records inquiry (CORI) and Sexual Offender Records Inquiry (SORI) and a national inquiry through National County Records Search. The purpose of the background checks is to ensure public safety and avoid unacceptable risk to vulnerable populations. If any background check report is returned with a finding(s), it may or may not prohibit progression in a Health Sciences Program.
4. **Disability Accommodation.** Please contact MassBay's [Office of Disability Resources](#) for review and approval.
5. **Licensure.** Acceptance or enrollment into the program does not guarantee a student will pass the NCLEX-PN or become a Practical Nurse. It is the student's responsibility to work with the appropriate state licensing board to determine eligibility to sit for a licensing examination. For more information visit the [Commonwealth of Massachusetts Board of Registration in Nursing \(BORN\)](#).
6. **Science Course 5-year time limit.** Completion of BI 101 Biology, BI 215 Anatomy and Physiology I, and BI 217 Anatomy and Physiology II must be within a five (5) year time-frame, with a grade of C or higher, at the time the student's records are reviewed for matriculation into the nursing program, is required. Students can repeat each science course only once to achieve a C or higher.

Confirmation Statement

I confirm that I have read, reviewed, and understand the information provided in this application including the health and background check requirements/deadlines included in the following pages*. By providing my signature below, I certify that I have met the admission requirements for consideration into the Practical Nursing Program.

Applicant Signature: _____ Date: _____



MassBay Community College Health Sciences Program Immunization and Related Health Requirements

DUE DATE FOR COMPLETION OF ALL REQUIREMENTS FOR PRACTICAL NURSING STUDENTS IS AUGUST 1ST

Health Sciences students are required to keep their immunization and Tuberculosis surveillance status up to date by following the guidelines set forth by the Centers for Disease Control and Prevention (CDC) for health care personnel.

BEFORE beginning the program, the following immunizations or documentation of immune status and tuberculosis (TB) screening are required for all Health Sciences students who have contact with clients, patients or blood/body fluids as part of their usual training responsibilities.

Definitions

Hepatitis B - One of the following is required to verify Hepatitis B immunity:

A positive antibody titer* (physician verification of results required)

or

Three (3) vaccinations (0, one month, and five months apart)

or

Physician documentation of the individual's non-responder status.

Tuberculosis (TB) - One of the following is required to verify the initial requirement:

Two-step TB Skin test (1 - 3 weeks apart);

- Step I is a PPD "implant" is injected into the forearm then, In 2 days, this must then be "read" as negative and documented by a clinician;
- Step II occurs within 3 weeks of completing Step I when student returns to the clinician's office for a second "implant", and then returns 2 - 3 days after to have this implant read and documented as negative by the clinician.

* Once student has completed both steps I and II with negative results, only a single (1-step) TB implant is required annually.

or

QuantiFERON or T-Spot (IGRA blood tests for use in diagnosing TB) lab report or physician verification of results.

or

Chest X-ray - If you have a positive TB Skin test or IGRA blood test result, you must submit documentation of a clear (negative) chest x-ray (lab report or physician verification of results required) dated within past 5 years, **AND** a negative symptom review check from your healthcare provider dated within the past year (required annually thereafter).

Tetanus & Diphtheria (Td) or Tetanus/Diphtheria/acellular Pertussis (Tdap) - Documentation of one dose of Tdap on or after 7 years of age. If it has been more than 10 years since Tdap was given, a Td booster is required.

Measles, Mumps, Rubella (MMR) 2-Dose Vaccine or Titers* - Documentation of either a positive antibody titer for all 3 components OR documentation of each vaccination component. If titer is negative or equivocal, 1 booster plus a new titer is required.

Varicella 2-Dose Vaccine or Titer* - Documentation of either a positive antibody titer for Varicella OR documentation of vaccination. If titer is negative or equivocal, 1 booster plus a new titer is required.

Seasonal Influenza vaccine (when available) – Submit documentation of a flu shot administered for the upcoming flu season (when the student will be enrolled in the Practical Nursing program) between August 1st and August 31st OR a declination waiver. It is

highly recommended to receive the FLU vaccination as early as possible; **required documentation must be submitted to Castle Branch no later than August 31.** The waiver form can be found on your Castle Branch account and through the Division of Health Sciences. Waiver criteria may vary according to the Health Sciences program and supporting documentation from a medical provider may be required. The flu vaccine is an annual requirement.

Report of Physical Examination & Immunization Record – Documentation of a physical exam within the past 12 months. This form (available for download under your CastleBranch account and found on the Division of Health Sciences' pages of the MassBay website) requires the student's signature authorizing the release of immunization information to clinical affiliating agencies. It also requires your physician to fill in confirmation of immunizations you have received and your physical exam results within the past year.

** Titers are laboratory blood tests to determine immunity to specific diseases. They are not immunizations.*

Meningococcal: One dose of MenACWY (MCV4) FOR FULL TIME STUDENTS 21 YEARS OF AGE OR YOUNGER ONLY received on or after the 16th birthday OR signed waiver. This is a Commonwealth of Massachusetts requirement.

CastleBranch/MyCB - To track the health requirements of our students, we use an online document tracking system from a company named CastleBranch. "MyCB" is a resource portal provided by CastleBranch to help facilitate student order placement, compliance tracking and national county records background screening services associated with MassBay's health program students. MyCB will send the student email "alerts" when documentation is missing, incomplete, or in need of updating. Authorized Division of Health Sciences staff will refer to MyCB data to determine whether a student has demonstrated (verified) compliance with all requirements to attend clinical and is ready to enroll into the desired semester. MassBay's Division of Health Sciences does not accept or maintain any hard copies of health records, nor do we review any records for compliance. Likewise, submission of medical records to MassBay's Office of Student Development as a student in General Studies does not fulfill requirements for Health Sciences students. Please note: currently there is no additional fee to students for the MyCB account.

Other Related Requirements

CPR Certification – The CPR certification that is required for health students is the "Basic Life Support Provider" from the American Heart Association (AHA), the American Red Cross, or the equivalent from the Military Training Network or the National Safety Council. Students are responsible for taking a class to complete this certification, with the exception of Emergency Medical Technician (EMT) and Central Processing Technology (CPT) students. Students must provide a signed copy of the front and back of the American Heart Association wallet-sized card that identifies them as CPR certified. Certificate of American Red Cross course completion is acceptable in lieu of wallet-sized card.

Technical Standards - Students must meet certain physical demands of performance so that they can successfully progress in their course work and ultimately graduate. This form (available for download on your MyCB account) is completed and signed by the student.

Acknowledgement of Student Handbook Form – This form (available for download on your MyCB account) is completed by the student and signed. The MassBay Health Sciences program Handbooks are updated each academic year and provided at the New Student Orientation. The final version will be available on the MassBay website as well. Students are responsible for reviewing and understanding any changes made to their respective program Handbook during the entire time student is enrolled.

Background Check – A national county records search is also conducted through Castle Branch/MyCB. All MassBay health sciences program students whose course-work or clinical placement requires direct access to children, elderly, patients, disabled or other at-risk populations, must submit to a Massachusetts criminal offender records inquiry (CORI) and Sexual Offender Records Inquiry (SORI) and National CORI / SORI inquiry through National County Records Search. The purpose of the background checks is to ensure public safety and avoid unacceptable risk to vulnerable populations. The student must complete the CORI and SORI forms (provided at orientation) to authorize a search of records for past criminal or sexual offenses.

Additional Notes: Students who refuse to be vaccinated due to religious or medical reasons should discuss their particular circumstances with the program Chairperson **BEFORE** applying.

All MassBay Division of Health Sciences students enrolled in a program that includes a clinical component must be fully compliant with all health and background check requirements by the designated program/semester due dates.

****You will receive your Castle Branch/MyCB login information at your program's orientation.**