

\_\_\_\_\_ (*applicant's name*) has applied for admission to the Transitional Scholars Program at MassBay Community College. The Transitional Scholars Program offers students with intellectual disabilities who may still be receiving special education services from their districts, the opportunity to participate in inclusive college courses (credit or non-credit) to increase their school and work success. Participants in MassBay's Transitional Scholars Program develop career-planning and employment skills, self-advocacy skills, and new life skills that will assist students in their post-secondary interests and activities. Through this program students are learning to function independently on the college campus, use self-determination skills in adult settings, request accommodations and other services at the college, and prepare for and secure competitive employment.

With the above information in mind, please provide the following information about yourself and your relationship with the applicant. In addition, please attach a summary of recommendation about the applicant that highlights the following areas:

- What motivates the applicant? How do they use resources?
- How does the applicant effectively communicate with peers, mentors, teachers, and supervisors?
- How does the applicant make decisions, express preferences, ask for assistance and problem solve?
- How does the applicant adjust to situations and make decisions about schedules and future plans?
- For supervisors: please describe the nature of the work setting, job duties and tasks performed, and the applicant's strengths and weaknesses on the job.

Your name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

How long have you known the applicant and in what capacity?

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**Please email the completed recommendation by April 15th, 2022 to:**

**Phoebe Bustamante**

Coordinator, Transitional Scholars Program

Academic Achievement Center

MassBay Community College

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Wellesley Hills, MA 02481

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